

Constitution Management

Tenant Payment Instructions - Hartford County

Main Phone Line: 203-489-0229

- Rent is due at the 1st of every month.
 - A late fee of \$50 will be applied to your ledger if rent has not been paid by the 10th of the month.
 - If rent has not been paid by the 15th of the month, you will be in danger of eviction.
 - For all physical payments (checks, deposit slips, etc.), please write your address in the "Memo" section to avoid any delays in the posting of your deposits to your ledger.
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Buildium Payments (Online Payments) – Most Preferred & Easiest for You!

- Log into your Buildium Residential Portal (if you do not have an account, check your email for setup instructions) <https://constitutionmanagement.managebuilding.com/Resident/portal>
 - Credit Card & EFT payments are accepted. (*Note – There is a 2.98% service charge for all Credit Card transactions)
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Cash/Check Deposit:

Chase Bank (Business Checking Account)

Name on Account: Constitution Real Estate LLC

Account #: 293960057

- Please ask for a receipt and take a picture as proof of payment so that our Accounting team can make sure your payment is posted properly and timely. The picture should be emailed to accounting@constitutionmgmt.com with your name and address included.
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Check/Money Order Payments can be made payable to & delivered in person to our office:

Constitution Real Estate LLC

16 Owen Street

Hartford, CT 06105

Check Payments/Money Orders can be made payable/mailed to: - Least Preferred!

Constitution Real Estate LLC

268 Post Road

Suite 200, PMB 81426

Fairfield, CT 06824

If there are any issues regarding sending payment, please call our Main Line as soon as possible.